



**MINUTES**

December 10, 2018

The Advisory Fire Commission met at a regular meeting on Monday, December 10, 2018 at 7:02 p.m. Chairman Rojanasathira called the meeting to order, and Fire Prevention Captain Lisa Martinez led the salute to the flag.

**ROLL CALL**

- Present:** Commissioners: Richard "Tom" Chapman – At Large #2  
Mike Egan – At Large #1  
Debra Galey – District IV  
Matthew Guichard – District II  
Nat Rojanasathira – District V  
Lisa Bartley – At Large Alternate #1  
Walter Fields – At Large Alternate #2  
Darran Mazaika – At Large Alternate #3
- Deputy Fire Chief: Lewis Broschard
- Absent:** Fire Chief: Jeff Carman  
Erel Betser – District I

**PRESENTATION OF SERVICE AWARDS**

Deputy Fire Chief Lewis Broschard and Assistant Fire Chief Chuck Stark presented Fire Engineer Hugh Marquez with his 30-year service award pin. Chief Broschard presented Lisa Martinez with her 20-year service award pin.

**PUBLIC HEARINGS**

- A. Chairman Rojanasathira opened the public hearing on the December 5, 2018 Report on the Cost of Abatement. Hearing no objections or protests to the December 5, 2018 Abatement Report, the hearing was closed. Chairman Rojanasathira then asked for a motion to adopt the "Resolution of Confirmation" confirming the December 5, 2018 Abatement Report in the amount of \$9,580.18. Commissioner Galey moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Mazaika, Rojanasathira; ABSENT: Betser).

Commissioner Egan made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Chapman. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Mazaika, Rojanasathira; ABSENT: Betser).

- B. Mr. Chung Jin Park appeared before the Commission to appeal the weed abatement fees charged to him by the Fire District for parcel number 248-120-010. According to Mr. Park, the contractor he hired and paid to perform weed abatement services did not complete the job. Commissioner Chapman suggested to Mr. Park that in the future he contact the Fire District for a list of proven reliable contractors in order to avoid being in this unfortunate situation again. After Mr. Park made his presentation and responded to questions from the commissioners, it was noted that the Fire District gave appropriate notice to Mr. Park before arranging weed abatement services for his property and expending the funds for said services. Commissioner Galey made a motion to deny Mr. Park's appeal. Motion seconded by Commissioner Mazaika. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Mazaika, Rojanasathira; ABSENT: Betser).

## **PUBLIC COMMENTS**

None

## **CONSENT ITEMS**

A. October 8, 2018 Meeting Minutes

B. Accept and File Reports:

1. Personnel Report

Commissioner Egan asked about the recruits who have separated from Fire Academy #52. Chief Broschard responded that the reason(s) for each separation fell under at least one of three categories: injuries, performance, and/or integrity.

2. Operating Budget

3. Fire Prevention Report

4. Monthly Activity Reports

5. Suppression Leave Summary

6. Correspondence

Commissioner Mazaika made a motion to accept and file items A through B.6. Motion seconded by Commissioner Bartley. Said motion carried by a unanimous vote (AYES: Bartley, Chapman, Egan, Galey, Guichard, Mazaika, Rojanasathira; ABSENT: Betser).

### **DISCUSSION ITEMS**

#### **A. Update on Bylaws Change Proposal**

Recording Secretary Ellingberg expressed thanks to the County Administrator's Office, Office of the County Counsel, and Jill Ray, District Representative for Supervisor Candace Andersen, for their assistive efforts which facilitated the Commission's success in amending the Bylaws to allow for three At-Large Alternate Commissioners.

#### **B. The 2019 Meeting Schedule was accepted.**

### **FIRE CHIEF'S REPORT**

Reviewed/discussed the December 10, 2018 Fire Chief's report.

### **COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS**

Egan – Commended the Fire Prevention Bureau for their work.

Galey – Asked about the large increase in code enforcement between October (222) and November (523). Chief Broschard indicated that this question would be answered at a future meeting.

Chapman – Noted that at two recent funerals, the color guard represented the District well. He also noted that the District's recent Open House was well organized, well attended, and a worthwhile event. He would also like to receive a future update on the reserve firefighter and/or cadet program.

Galey – Suggested we require written appeals from property owners or provide a form that must be completed. Chief Broschard indicated that we may not be able to require property owners to do this, but he will check the ordinance and follow up at a later date.

Rojanasathira – Would like to receive a report on developer/property tax allocations based on service zones. If there is no formal report, would like to receive more information about service zones. Also would like an update on Antioch.

Egan – Thanks to PIO Steve Hill for keeping everyone up-to-date on ConFire news.

Meeting adjourned at 8:33 p.m.

### **NEXT MEETING DATE AND TIME**

The next meeting is scheduled for February 25, 2019, 7:00 p.m.

  
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Latonia Ellingberg, Recording Secretary